



## RESIDENTIAL ROOM ADDITION CHECKLIST

Done?	No. of Copies Required	Description:
<input type="checkbox"/>	2	8-1/2"x11" Dimensioned Plot Plans
<input type="checkbox"/>	2	2003 International Energy Conservation Code Calculations – Wet Sealed by architect, engineer or signed by contractor/homeowner
<input type="checkbox"/>	2	Provide dimensioned floor plans and details of adjacent areas
<input type="checkbox"/>	2	Structural Calculations and/or load path details – Wet Sealed
<input type="checkbox"/>	3	Truss Calculations (1 wet stamped set, 2 copies, reviewed and signed by the Engineer of Record), if applicable
<input type="checkbox"/>	2	Soils Reports (for additions of 600 square feet or greater)
<input type="checkbox"/>	2	Complete sets of plans including: <ul style="list-style-type: none"> <li>a) Architectural</li> <li>b) Structural</li> <li>c) Mechanical</li> <li>d) Plumbing</li> <li>e) Electrical (include load calculations)</li> </ul> <b>Plans drawn in pencil / pen, or with colored highlighting are not acceptable.</b>
<input type="checkbox"/>	1	<b><u>IF</u></b> Owner / Builder: <ul style="list-style-type: none"> <li>a) Owner ID</li> <li>b) State Contractor's Board Exempt form</li> </ul>

Note: For detail requirements for items on this checklist, please refer to corresponding handouts available at front counter of Building and Safety.